

RE: Portland Area Law School Fair: Thursday, November 12, 2009

Dear Law School Deans, Admissions Directors, and Representatives:

We look forward to welcoming you to our annual Portland Law School Fair. The fair will be held on **THURSDAY (note the new day)**, November 12, 2009 from 10:00 a.m. to 1:00 p.m. in the Smith Memorial Center Ballroom on the Portland State University campus in downtown Portland. We advertise the event in local and student papers throughout Oregon and southern Washington, and you can expect to meet students from Portland State University, Oregon State University, the University of Oregon, Reed College, the University of Portland, Western Oregon University, Lewis and Clark College, Willamette University, George Fox University, Pacific University, Washington State University-Vancouver, and many others.

You can locate a PSU campus map at: <http://www.pdx.edu/map.html>. Parking is at a premium around the PSU campus, so please be sure to arrive early. Unfortunately, I am not allowed to provide you with special parking privileges.

Below you will find a list of toll-free telephone numbers for many of the major hotels in the Portland downtown and airport areas and information about transportation in from the airport.

We will have some light breakfast fare for you before the fair begins. After the fair, please join us for lunch. Please let me know if you have special dietary needs as soon as you can.

If you would like to ship your brochures and bulletins ahead of time, you should mail them to the following address:

Tim Garrison
Department of History
Portland State University
630 SW Mill
Portland, Oregon 97201

We will have your packages at your table in the ballroom when you arrive. We would greatly appreciate it if you would mail materials to arrive no *earlier* than November 1, but **PLEASE BE SURE TO ALLOW PLENTY OF TIME FOR THE DELIVERY OF YOUR MATERIALS**

Please plan to join us on November 12. Do not hesitate to contact me if you have any questions.

Sincerely,

Tim Garrison
Professor of History
Pre-Law Advisor
(503) 725-3978
timgarrison@pdx.edu

LODGING AND TRANSPORTATION

PLEASE BE SURE TO ALLOW PLENTY OF TIME FOR THE DELIVERY OF YOUR MATERIALS

Transportation from Portland International Airport: PDX is located 9 miles east of downtown and is served by most domestic airlines. Perhaps the best way to get in from the airport to a downtown hotel is by the Tri-Met Max light rail service. For schedules and information, call (503) 238-7433 or check www.tri-met.org. The airport station is located right outside of the terminal. Taxis are generally easily accessible at an approximate charge of \$40-50. Some local hotels also offer their own shuttle service. Most of the major rental car agencies have offices at the airport. If you stay at a downtown hotel and you want to come up to the PSU, you might want to catch the streetcar that travels right through the middle of the PSU campus.

Parking at PSU: You may park in Parking Structures P1 and P3. For more information on visitors' parking, see <http://transportation.pdx.edu/visitors/parking>. I can not promise that you will find a parking place (there are other private garages and lots in the vicinity), but you will stand a better chance of securing a spot if you arrive before 9 a .m. **PSU is a large urban university jammed into a compact area; if you drive, be sure to allow time for parking.**

Hotels:

Portland State University operates the University Center hotel (formerly a Doubletree). University Center (503-221-0140) is located at 310 SW Lincoln Street, approximately eight to ten blocks from the Smith Center.

Downtown hotels include:

The Benson: (503) 228-2000
Days Inn City Center: (800) 329-7466; (503) 221-1611
The Doubletree: (800) 222-8733; (503) 221-0450

Embassy Suites: (800) 362-2779; (503) 279-9000
Four Points Sheraton: (800) 325-3535; (503) 221-0711
The Governor: (503) 224-3400
The Heathman: (503) 241-4100
Hilton Portland: (800) 445-8667; (503) 226-1611
The Mallory: (800) 228-8657; (503) 223-6311
The Mark Spencer: (800) 548-3934; (503) 224-3293
Portland Marriott: (800) 228-9290; (503) 226-7600
RiverPlace Hotel: (503) 228-3233

Hotels at the airport include:

The Clarion: (503) 251-2000
Hampton Inn: (800) 426-7866; (503) 288-2423
Embassy Suites: (800) 362-2779; (503) 460-3000